

## ST. MARY'S FINANCE/BUILDINGS & GROUNDS

### St. Mary's Finance and Buildings/Grounds meeting minutes from 11-8-22

1. Attendees included Nancy, Rick, Mary Jo, and Eric.
2. Other than the value of marketable securities being down for the first 4 months of the year, the balance sheet appears to be fine. We would be at a break even for net income for the first 4 months if the market value loss was excluded. Net Scrip sales and reimbursements from St. Andrew's and St. Theresa's are still lagging. These two items would put net income in the black by at least \$12,000 for the first 4 months.
3. The installation of the new school PA system is near completion.
4. Projects that remain to be completed include the following:
  - a. Church bathroom upgrades. Vanity, bench, mirror, lighting and painting in women's room and painting in mens. Winter project for Rick and Dave.
  - b. Moving of the storage shed back onto the asphalt behind school. Rick working with Nathan Waas to complete.
  - c. Lighting for Church statues – Jeff. Will be a winter project.
5. Cleaning and updates to rectory offices – Rick will look into adding small water heater.
6. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
7. Projects that will need to be considered in the future include
  - a. Refinishing the church pews due to all the disinfecting. Replacement pews will run \$250 to \$300 per foot. Repairing of kneelers is probably the biggest issue. Looking for some guidance from Jeff.
  - b. Repairing concrete cracks around the school and church. Received quote from Hechimovich Masonry. Waiting for work to be started.
  - c. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Waiting for two quote to replace roof.
  - d. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
  - e. Repair of parking lots in 2023 – Rick
  - f. Water leakage around school foundation – Jeff and Rick
  - g. Keyless entry for school entrances – Jeff is getting quotes
  - h. Father Joe would like to have a handicap ramp added to the Rectory - Jeff
8. Nancy received Father Joe's permission to go ahead with an all cash raffle fund raiser. Nancy is taking the lead and has sent out an e-mail to parishioners.
9. Discussion revolved around updating of office building. Andy recommended we hold a meeting with Father Joe, Mary Yauck, school advisory board and interested parents to better understand the vision of the school and daycare in the next 2 to 5 years, so that good decisions can be made relative to facility needs. Rick will ask Mary to set up. NOTE: Mary did comment on this at the October meeting. She would like to offer classes

through 5<sup>th</sup> grade and find space for daycare. Three rooms to split up infants, toddlers and preschoolers in about 2500 to 3000 SF of space. NOTE: With Father Joe and several other members missing, we decided to table any discussion.

10. Next meeting is scheduled for January 10th at 6:30 pm at St. Mary.

Proposed Agenda:

1. Approve November minutes
2. Review financials
3. Review status of open projects
4. Agree on plan for consolidating office staff in Rectory (or not)
5. Facility planning for school/daycare
6. New business