

ST. MARY'S FINANCE/BUILDINGS & GROUNDS

St. Mary's Finance and Buildings/Grounds meeting minutes from 3-14-23

1. Attendees included Nancy, Rick, Mary Jo, Dave, Eric, Andy and Jeff
2. Father Joe reviewed our fund-raising goals from the archdiocese. Our goal is \$461,000 over 5 years, with 60% staying with St. Mary. Early April kick off. Rick will forward Andy's survey on how the funds should be spent to Andy Gaertner from the Archdiocese for his input.
3. Other than the value of marketable securities being down year over year, the balance sheet appears to be fine. We would be in the black \$24,000 for net income for the first 8 months if the market value gain was excluded. Weekly stewardship is down almost \$13,000 year over year.
4. The installation of the new school PA system is completed.
5. Projects that remain to be completed include the following:
 - a. Church bathroom upgrades. Vanity, bench, ceiling, mirror, lighting and painting in women's room and painting in mens. Winter project for Rick and Dave. Will start week of March 20th.
 - b. Lighting for Church statues – Jeff. Will be a winter project.
6. Cleaning and updates to rectory offices – Rick will investigate adding small water heater to both buildings. On hold.
7. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
8. Projects that will need to be considered in the future include
 - a. Refinishing or replacing church pews. Quote from Gunder to replace \$96K, refurbish \$66K or refurbish pews/replace kneelers \$78K. Include in capital campaign. Andy highly recommended that we keep the Church open if we go ahead with the project
 - b. Repairing concrete cracks around the school and church. Received quote from Hechimovich Masonry. Waiting for work to be started. Now spring.
 - c. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Two quotes with Skyline at \$13,800. Will put on hold pending facility expansion direction. Rick will contact Catholic Mutual to find out why we would not be eligible for some help.
 - d. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
 - e. Repair of parking lots in 2023 – Rick
 - f. Water leakage around school foundation – Jeff and Rick
 - g. Keyless entry for school entrances – Jeff is meeting with vender week of March 20th.
 - h. Father Joe would like to have a handicap ramp added to the Rectory – Jeff
 - i. School fire alarm system will be tested by Gavin Feucht.
 - j. Need to replace two furnaces in Church due to cracked heat exchanger. Gavin received another quote from Ziegelbauer in FDL, but Sure-Fire has lowest price and best warranty. Around \$9,000.
9. A big thank you to Nancy for running the cash raffle. The raffle netted \$7,700.
10. Meeting was held with Mary, Andy Gaertner from Archdiocese, School Board committee members and Finance committee to discuss facility expansion options. NOTE: Mary did comment on this at the October meeting. She would like to offer classes through 6th grade and find space for daycare. Three rooms to split up infants, toddlers and preschoolers in about 2500 to 3000 SF of space. Religious

education, administrative and parish center needs also should be considered, along with traffic flow. Excel Engineering will be asked to provide some high level conceptual options.

11. We will need to find a new lawn care person for 2023. Rick continuing to call lawn care suppliers.

12. Next meeting is scheduled for April 11th at 6:30 pm at St. Mary

Proposed Agenda:

1. Approve March minutes
2. Review financials
3. Review status of open projects
4. Facility planning for school/daycare/religious education/admin/parish center
5. New business