

St. Andrew/St. Mary/St. Theresa
Pastoral Council Monthly Minutes
February 28, 2023 at St. Theresa's

Opening Prayer: Father Dominic

Attendance: Randy Clark, Jeff Bauer, Mary Jo Myers, Nancy Bogenschneider, Terry Bauer, Cindy Bowe, Katie Feucht, Tracy Nadolski, Tami Vodak, Nathan Waas, Joan Wiese, Pat Priest, and Father Dominic.

Review/Approval: The January Pastoral Council minutes. A motion to approve was made by Terry Bauer, and seconded by Tracy Nadolski. The group approved.

Open Forum: To keep the council meeting within a reasonable time, all committee liaisons are requested to try to summarize their committee minutes in two minutes. Anything that needs further discussion will be added to "New business".

Committee Updates:

St. Mary's Advisory School Commission- Per Katie Feucht:

As far as hiring a third grade teacher, the 5K teacher will be taking the 3rd grade position.

For Feast Day for St. Mary's it was decided that it is too soon to get committee members, since this is scheduled the first weekend in December.

There is an increase in parent involvement, and the new Drop off/Pick up procedure is being successful.

The Annual Fund raiser is now up to \$18,960, and the Cribbage tournament raised about \$3500.

The Don Ramon fund raiser has been rescheduled to 3/23.

Scrip has sales of \$124,000 so far.

Child care is still a need.

Christian Formation/Education- Per Joan Wiese:

The Christian Formation/Religious Education Committee met last evening, Feb. 27, 2023 in preparation for next school year. We discussed that Registration for 2023/2024 will begin in April. A new calendar is being worked on along with class schedules and locations. Per Fr. Joe, a new DRE will soon be in place, but for now...the Committee still needs to keep things moving forward. The program continues to run along as planned and the year is speeding past.

Spiritual Life & Worship- No updates.

Human Concerns: Per Mary Jo Myers:

She spoke with Lisa Hoffman and Julie Spittel with little information obtained.

She can meet with the two people who are interested in this committee. She does have a previous calendar that indicates monthly collections. According to the "Charitable Giving Calendar":

September: Summer ends

October: Pantry Drive (Theresa, Mayville and Lomira Food Pantries)

November: Winter outerwear collection-to benefit St. Vincent de Paul Store, or House of Peace (Milwaukee)
AND Holiday Dinner Drive

December: Supporting the Christmas Giving Tree

Salvation Army Bell Ringing Volunteers

Christmas cards to homebound/elderly (Possibly school children)

January: None/break

February: Church Health Services-Free clinic in Beaver Dam (Financial giving)

March: Lenten collection for PAVE in Beaver Dam

April: Fund drive for Pregnancy Center in Beaver Dam/ Cash for Cribs

Easter cards to homebound/elderly (possibly school children)

May: Clothes for Kids/Food Pantry Drive (monetary)

June: Break

July: Break

August: Break

Stewardship: No updates.

Scholarship: Per Tracy Nadolski:

The plan is to collect \$1500. (\$500 from the Pallotines, and \$1000 in donations)

The committee needs to decide on how many students, perhaps one from each parish.

Decisions need to be made as to the amount per scholarship, perhaps \$500.

These students must show proof of registration for college.

Finance Councils (Includes Buildings & Grounds)

St. Mary's – Per Mary Jo Myers:

1. Discussed fund-raising goals from the archdiocese & options of what we would potentially commit our portion to at kickoff. Andy Nelson felt it would be good to get church parishioners input on where they would like to see the funds spent. He will come up with some type of survey to push out the parishioners asking for their ideas.
2. Reviewed financials & Nancy was going to check with Kelly on a few items that were questioned.
 - a. When do Polzen trust funds come in – Per Kelly account # changed so from prior year Kelly used a/c # that Rose used 61k1830 a/c # 61-3045 was used by Stephanie. Going forward all activity will go to 61k1830
 - b. School choice audit fees – Per Kelly fees are based on headcount so there was an increase & last payment for last school year did not happen until August so it hit this year's expenses
 - c. Increase in garbage fees – Per Kelly yes garbage pickup fees have increased
 - d. Payroll & Accounting Fees increase – Per Kelly this was where the teacher bonuses paid in December. Bonuses were linked to the wrong account #
3. The installation of the new school PA system is near completion.
4. Projects that remain to be completed include the following:
 - a. Church bathroom upgrades. Not yet started.
5. Lighting for Church statues – Jeff – Not yet started
6. Rectory offices – Rick will look into adding small water heater to both buildings.
7. Future Projects:
 - a. Refinishing the church pews – Jeff received quotes from Gunder Furniture
 - i. \$96,000 for replacement
 - ii. \$66,000 for refurbishing
 - iii. Jeff is considering doing kneelers in house to save additional money. Quote may change when they come in person as these #'s were from photos
 - b. Repairing concrete cracks around the school and church. Spring project
 - c. Repair/replace office roof due to wind damage. Rick received two quotes and we will go with Skyline's quote of \$13,800 when we choose to proceed with the roof. Jeff stated he'd like us to hold off until we know which direction we are going in regards to the school & day care.
 - d. Repair of parking lots in 2023 – Rick
 - e. Water leakage around school foundation – Jeff and Rick
 - f. Keyless entry for school entrances – Jeff spoke with Atlas Safety and they found that the school fire panel/fire system has not been checked yearly and is not up to code. Cost would be \$75,000 for new fire system.
 - g. Father Joe would like to have a handicap ramp added to the Rectory – Jeff
 - h. Cracked heat exchanger on the furnace in the Church. Jeff received two quotes and will reach out to Sure Fire for one more quote. Quotes came in at \$10,900 (K & T Heating) & \$12,780 (Ahrens). Cost for outdoor unit (the other half of furnace) will be approximately \$66,575 (up \$31,000 from 1 ½ yrs ago).
8. Updating school/day care for potential expansion to include 4th & 5th grade – Decided to ask Mary Yauck to set up a meeting with members of Finance Committee, School Advisory Board committee, Mary and maybe some staff to decide how to proceed with School & Day Care. Mary Jo to email Mary and ask her to schedule a meeting.

St. Andrew's- Per Terry Bauer:

- Financial information – The financial statements through 1/31/2023 were reviewed. Tracy will let the office know that the amount of \$6,100 of revenue for school support should be paid to St. Mary's school. Tracy noted several line item expenses that are in excess of last year and the budget. She will get more detail on these items.

Pending or Completed Items since last meeting:

1. Pending - Judy B suggested we look into tiling the wall in the kitchen by the coffee pots and also the wall under the serving counter for easier cleanup. Update: Greg K will look into this.
2. Pending – Rearranging the items in the kitchen so it is easier to identify which items are off limits to renters. Update: this is scheduled for Wednesday, March 8th .
3. Completed - There is an outlet in the kitchen on the west side that is not working. Update: it is working.
4. Pending – In Spring, Greg H will caulk the parish hall gutter that is currently leaking and causing ice.
5. Pending – Church carpeting will be cleaned in Spring. The last time it was cleaned was 2016 by Flyway Carpet Cleaning.
6. Completed: The west confessional has been cleaned out so Fr. Joe can hang excess vestments in there. The Christmas trees have been placed in totes and are being stored in the hamburger shack.
7. Pending – Hot water heater in the servers' sacristy. We discussed removing it or letting it until it dies. The daily mass women who use it do not care either way.

New Business:

1. The bat activity in church has increased. Mike from the bat service will take a look at the church on Friday, February 17th .
2. Lawn mowing proposals were received from Puls Lawn Care and Legend Lawn Care (service used last year). The committee agreed that we would go with Legend Lawn Care since we were pleased with their service. The signed contract has been returned to Legend Lawn Care.
3. Floor scrubber – Greg has purchased two new batteries for the floor scrubber since he found out that the issues we were having was because once the battery is charged, it should be unplugged from the charger. We did not know this resulting in issues with the battery not being charged.

Five Year Plan: (to be submitted to the Archdiocese by April 5th with cost estimates)

1. Concrete work - front, sidewalk on the south side of the church, steps from both the priest's sacristy and the server's side, possible prayer area off the southeast side of the parish hall.
2. Church sound system – Terry and Steve will research.
3. Rectory updates – flooring, furniture, etc.
4. Electrical updates in church
5. Ramp repairs
6. Stairway to choir

7. Church & parish hall signage

Upcoming Projects:

- ✓ Painting of bathroom walls.
- ✓ Spring project: Cornerstone – Greg H will look for a mason to complete the project.
- ✓ Spring – Grounding down the stumps from the trees that were removed. Debbie will check with someone in Waupun.

St. Theresa's- Per Cindy Bowe:

Thank you's from Christmas Gift Cards were read

Eileen Lifke will help with setting annual budget – will look into a May date.

Bob Beck doing excellent job on snow removal – keeping sidewalks well salted. Additional sidewalk salt has been purchased.

There is an issue with over-heating in the school office – but it is being looked into.

Weidmer's question on selling of property – they have not asked anymore – Father Joe was updated on Weidmer's wanting to purchase land to expand. All sales do need to go through Archdiocese. We as a parish presently feel if land is sold – it would be land across the street – not school property.

We need a long term solution to the Weidmer container across the street – it is an eye sore as well as the basketball court land a liability issue. Mark will look into the extra plots across the street.

Unless Weidmer's comes back with true interest about purchasing we will wait to study further our plans for usage.

School doors need painting – Mike will look into in spring.

School rentals –

Moraine Players are using school 1 night per week – for about 6 weeks – this is generally 3 times per year. They have provided proof of insurance, etc. They are very good stewards of building.

The quilters are back in using a classroom on Tuesdays.

Knights will be having Pizza making and sale – April 22 – Father Joe was invited to join in making pizzas.

Girl Scouts have asked to use school for meetings – Eileen will check with Catholic Mutual Insurance – Molly Hatfield – to check on Community non-profit use – what type of insurance proof is needed etc.

Father Joe reminded we must be careful about groups in facility – beware from vandalism issues t child abuse if child are in building.

Keys for church and school – Mark covered how we monitor keys out, etc. Agreements that are signed for building use. Possibility of in future keyless entries – with code entry or finger print – as something in future.

Father Joe shared information for the Archdiocese fund raising campaign – St. Theresa’s has been given a goal if \$160,839 – it is a 60-40 split with Archdiocese over 5 years – St. Theresa’s would receive \$96,503. Father must sign commitment by April 5th – we must have list of projects that money will be ear marked for.

Old Business:

1. The sound system for St. Andrew’s was brought up by Nathan Waas. The thought was this project should be on the 5-year plan. Paul Thelen has put in systems in Fond du Lac churches, and he maintains them. Suggestions were made for Metro Sound & Video out of New Berlin, Geri Aubrey from Aubrey Electric, or Conrad Schmidt. Paul would make recommendations as to companies to choose. The thought is that replacing a whole system would be better than just adding on.
2. In reviewing the St. Theresa situation with an open position for a trustee, the decision was made to have Michele Burns fill in for this position until June, then she can be re-elected. We all need to reach out to the maximum number of people to fill open positions.
3. Father Dominic spoke on building renovations. Father feels that the Pastor, DRE, and secretaries should share one building. The school should also be taken into consideration. Meetings will be scheduled.

New Business:

1. Holy Thursday is April 6th at St. Andrew’s at 7PM. Evelyn Mather has requested that two people from the council volunteer to have their feet washed. (Jeff Bauer and Terry Bauer volunteered.) There will also be 2 confirmants, 2 who are receiving Holy Communion, and 2 from each parish. (Father prefers one male, one female in each category)
2. The Cornerstone Awards were discussed. Nominations for each parish can either be mailed in to the parish office, made on-line, or slips be put in pews for nominations. The people nominated can be individuals or couples who do a lot for their parishes. The Council votes on what parishioners are chosen in their May meeting. Ken adds these names to the Cornerstone plaques, so he confidentially needs these names. The awards are presented in late summer or early fall. These chosen parishioners could be invited to the St. Mary’s Feast Day celebration and honored again.
3. Pastoral Council and Trustee nominations were discussed next. St. Mary’s needs one trustee as Nancy Bogenschneider agreed to a second term. St. Andrew’s will have two openings, as Tracy Nadolski has agreed to a second term. (one trustee, one council member) St. Theresa’s will have 3 open positions, 1 trustee and 2 council members. (Michelle Burns who is interim trustee can be re-elected for that position.) Randy will speak to Julie Spittel about putting information in the bulletin about these positions in March. Nominations of possible candidates will be discussed in April. Candidates will be invited to the May council meeting and elections will take place. The discernment of new council members takes place at the June meeting.
4. Parish charities were discussed next. Father stated that traditionally special collections are done on days like Ash Wednesday and Thanksgiving Day. (Usually money goes to St. Vincent de Paul on Thanksgiving Day.) He will bring a list of these masses. Nancy Bogenschneider sent a list of past charities that our parishes have supported. They include:

Samaritan’s Purse

PO Box 3000

Boone, NC 28607

Oxfam

226 Causeway Street

Boston, MA 02114

Mayville Food Pantry

113 N. Clark St.

Mayville, WI 53050

Trinity Community Center

6409 Cty Rd. P

Mayville, WI 53050

Lomira Area Food Pantry

300 Church St.

Lomira, WI 53048

Katie mentioned a new Free Counseling Non-Profit agency in Mayville, and she will bring more information next meeting.

5. Father wanted to discuss possible changing of Mass times. He really would like some time to meet people vs. always rushing to the next mass. Several suggestions were made. After Easter, Father will start speaking from the pulpit about this. Perhaps a survey of parishioners will be done. Father is open to suggestions and states he can be flexible.

Future Items to Discuss:

The Senior Group discussion will be tabled to March. Three people have come forward who are interested. They are Kathy Schauer, Patti Wells, and Chris Winkelman. This group will be self-funded, and they can go to all three parish halls. A name needs to be chosen, and the Director should not be a Council member.

The Fun Night for all 3 parishes is postponed till the September meeting, with a proposed date of Oct. 14th or 21st. A committee or team will be needed, and perhaps this will be formed sooner than September to have time to organize it for an October implementation.

The Feast Day celebration will be the first Sunday in December. The canopy is being worked on by Pam Fox with funding from the Knights of Columbus. The gym will have to be reserved at St. Mary's ahead of time.

It was mentioned that there should be an Annual Town Meeting at each parish after mass in November or December. These meetings give parishioners a financial overview, and talk about major projects in their parishes. This will be further discussed in March.

Announcements: The question was whether starting this meeting at 6PM worked for the group, and consensus was favorable.

Prayer Assignment for Next Meeting: Nathan Waas

Adjournment- Closing Prayer: Father Dominic

Next regularly scheduled meeting: March 28, 2023-6PM-St. Andrew's

Minutes respectfully submitted by Pat Priest, mpriest@live.com.