

# ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

March 14, 2023

Location: St. Andrew's Parish Hall

**Present:** Fr. Joe Dominic, Jim Bauer, Judy Bauer, Greg Hartwig, Debbie Krapfl, Steve Nadolski, Tracy Nadolski, Judy Rose, Roseann Schraufnagel, Sue Weinberger

**Absent:** Terry Bauer

- Financial information – The financial statements through 2/28/2023 were reviewed. Tracy reviewed line items that have increased since last year and will adjust next year's budget accordingly. The Archdiocese Assessment was lowered during COVID and since has been increased.
- Two cemetery CDs will be combined together and renewed.

## **Pending or Completed Items since last meeting:**

1. Pending - Judy B suggested we look into tiling the wall in the kitchen by the coffee pots and also the wall under the serving counter for easier cleanup. Update: Greg K will look into this.
2. Completed – On March 8<sup>th</sup> a group of women organized the hall kitchen and labeled the cupboards and drawers so that items can be easily found.
3. Pending – In Spring, Greg H will caulk the parish hall gutter that is currently leaking and causing ice.
4. Pending – Church carpeting will be scheduled to be cleaned in May. The last time it was cleaned was 2016 by Flyway Carpet Cleaning.
5. Pending – Mike from Bat Specialists will send a quote for closing up any openings that are allowing the bats to enter.
6. Completed – Floor scrubber issues have been resolved.
7. Pending – Church doors are not locking. Update: On March 21<sup>st</sup>, Greg K met with the man regarding the locks and there was a switch in the wrong position. He will send documentation along with his bill so Greg K can better address any issues.
8. Completed - Greg H temporarily fixed the countertop in the hall kitchen that was lifting up.

## **New Business:**

1. Snow removal for next year was discussed. This will be a paid position at \$25/hour that covers the sidewalks (church, rectory, and hall) and the area in front of the rectory garage. The parking lots are taken care of by Waas. There is a riding snow blower they could use. Greg H and Debbie were each going to contact a couple of people they thought may be interested.
2. Two small tables were purchased to be used as drink stations for various events i.e. funerals. This will eliminate some of the work with filling numerous coffee pots and placing them on the tables only to later empty them because they were not used.
3. Greg K will take care of moving the large chest freezer from the rectory basement to the garage. The small freezer in the hall will be moved to the rectory for Fr. Joe to use.
4. The kitchen floor tile by the door to the main area that was previously repaired is cracking. Greg H will work with a tile company to determine the best solution for repairing.

**Five Year Plan:** (to be submitted to the Archdiocese by April 5<sup>th</sup> with cost estimates) We determined some rough estimates for the work that needs to be completed but need clarification on what items can be submitted for the upcoming Archdiocese Capital Campaign.

1. Concrete work - front, sidewalk on the south side of the church, steps from both the priest's sacristy and the server's side, possible prayer area off the southeast side of the parish hall. - \$70,000
2. Church sound system – Terry had the sound person from Holy Family Parish - \$10,000.
3. Rectory updates – flooring, furniture, window coverings - \$15,000

4. Electrical updates in church - \$100,000
5. Ramp repairs - \$30,000
6. Stairway to choir
7. Church & parish hall signage
8. St. Mary school support

**Upcoming Projects:**

- ✓ Painting of bathroom walls.
- ✓ Spring project: Cornerstone – Greg H and Steve will handle.
- ✓ Spring – Grounding down the stumps from the trees that were removed. Debbie will check with someone in Waupun.
- ✓ Painting in parish hall.

Next committee meeting night is **Tuesday, April 11, 2023, at St. Mary's church at 6:30 pm.**

Minutes by: Sue Weinberger