

## ST. MARY'S FINANCE/BUILDINGS & GROUNDS

### St. Mary's Finance and Buildings/Grounds meeting minutes from 9-13-22

1. Attendees included Nancy, Rick, Mary Jo, Dave and Andy
2. Mary was given the green light for the new school PA system. She is waiting for the supplier to confirm an installation date.
3. Several one-time charges (School Choice audit - \$7,000, cemetery lawn mower - \$6,300 and Fr. Tom's retirement gift/party - \$3,800) negatively impacted the P&L for July/August, but once corrections are made for scrip sales and St. Andrew/St. Theresa reimbursements, the P&L should be close to break even. Daycare revenue is down 35% year over year due to staffing shortages. The balance sheet shows the value of marketable securities has dropped \$118,000 year over year.
4. Projects that remain to be completed include the following:
  - a. Church bathroom upgrades. Vanity, bench, mirror, lighting and painting in women's room and painting in men's.
  - b. Moving of the storage shed back onto the asphalt behind school. Rick working with Town & Country to get it moved. Will be a fill in project.
  - c. Lighting for Church statues – Jeff. Will be a winter project.
5. Cleaning and updates to rectory offices – other than a few touch up items and washing windows, original project is complete. Rick will look into replacing kitchen sink/cabinet and adding small water heater.
6. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. Dave and Rick
7. Projects that will need to be considered in the future include
  - a. Refinishing the church pews due to all the disinfecting. Replacement pews will run \$250 to \$300 per foot. Repairing of kneelers is probably the biggest issue. Looking for some guidance from Jeff.
  - b. Repairing concrete cracks around the school and church. Received quote from Hechimovich Masonry. Waiting for work to be started.
  - c. Clean (pressure wash) and spray a sealant on the cement edging around the landscaping at church. Dave completed project.
  - d. Repair/replace office roof due to wind damage. Jeff will replace shingles.
  - e. Repaint handicap stripes in parking areas. Dave completed project
  - f. New chair and table for Fr. Joe in Church – Jeff
  - g. Repair of parking lots in 2023 – Rick
  - h. Water leakage around school foundation – Jeff and Rick
8. Nancy said the Simons are not interested in starting up the beef raffle but would train anyone interested in doing so. It was suggested that the beef be dropped in favor of an

all cash raffle. Would still need someone to volunteer. (Suggestions included members from the Knights, school alumni, confirmation students)

9. JoAnn Wolter has expressed concern over the location of the baptism area after a woman fell off the step a couple of weeks ago. Will discuss with Fr. Joe if area should be moved or rearranged.
10. Discussion revolved around updating of office building. Andy recommended we hold a meeting with Father Joe, Mary Yauck, school advisory board and interested parents to better understand the vision of the school and daycare in the next 2 to 5 years, so that good decisions can be made relative to facility needs. Rick will ask Mary to set up.
11. Next meeting is scheduled for October 11th at 6:30 pm at St. Theresa