

## ST. MARY'S FINANCE/BUILDINGS & GROUNDS

### St. Mary's Finance and Buildings/Grounds meeting minutes from 1-10-23

1. Attendees included Nancy, Rick, Mary Jo, Dave, Eric and Andy
2. Father Joe reviewed our fund-raising goals from the archdiocese. Our goal is \$461,000 over 5 years, with 60% staying with St. Mary. Early April kick off.
3. Other than the value of marketable securities being down year over year, the balance sheet appears to be fine. We would be up about \$17,000 for net income for the first 6 months if the market value gain was excluded. Net Scrip sales and reimbursements from St. Andrew's and St. Theresa's are still lagging. These two items would put net income in the black by at least another \$11,000 for the first 6 months.
4. The installation of the new school PA system is near completion.
5. Projects that remain to be completed include the following:
  - a. Church bathroom upgrades. Vanity, bench, mirror, lighting and painting in women's room and painting in mens. Winter project for Rick and Dave.
  - b. Moving of the storage shed back onto the asphalt behind school. Completed. Thanks Nathan!
  - c. Lighting for Church statues – Jeff. Will be a winter project.
6. Cleaning and updates to rectory offices – Rick will look into adding small water heater.
7. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
8. Projects that will need to be considered in the future include
  - a. Refinishing the church pews due to all the disinfecting. Replacement pews will run \$250 to \$300 per foot. Repairing of kneelers is probably the biggest issue. Looking for some guidance from Jeff.
  - b. Repairing concrete cracks around the school and church. Received quote from Hechimovich Masonry. Waiting for work to be started. Now spring.
  - c. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Waiting for second quote. First came in at \$10,000.
  - d. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
  - e. Repair of parking lots in 2023 – Rick
  - f. Water leakage around school foundation – Jeff and Rick
  - g. Keyless entry for school entrances – Jeff is getting quotes
  - h. Father Joe would like to have a handicap ramp added to the Rectory - Jeff
9. Nancy kicked off the all cash fund raiser, with drawing in March.
10. Discussion revolved around updating of office building. Andy recommended we hold a meeting with Father Joe, Mary Yauck, school advisory board and interested parents to better understand the vision of the school and daycare in the next 2 to 5 years, so that good decisions can be made relative to facility needs. Rick will ask Mary to set up. NOTE:

Mary did comment on this at the October meeting. She would like to offer classes through 5<sup>th</sup> grade and find space for daycare. Three rooms to split up infants, toddlers and preschoolers in about 2500 to 3000 SF of space. NOTE: Will have to discuss this at February meeting due to lack of time.

11. We will need to find a new lawn care person for 2023. Julie will post a note in the bulletin. Thanks for your many years of service Dan!
12. Jeff informed me that we have a cracked heat exchanger for the furnace in the Church mechanical room. Will ask Ahern for quotes to replace.
13. Next meeting is scheduled for February 14<sup>th</sup> at 6:30 pm at St. Theresa.

Proposed Agenda:

1. Approve January minutes
2. Review financials
3. Review status of open projects
4. Agree on plan for consolidating office staff in Rectory (or not)
5. Facility planning for school/daycare
6. New business