

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Minutes
October 24, 2023, 6:00 PM at St. Theresa's**

Opening Prayer: Michele Burns

Attendance: Nancy Bogenschneider, Randy Clark, Katie Feucht, Joan Wiese, Tracy Nadolski, Nathan Waas, Jeff Bauer, Tami Vodak, Father Dominic, Michele Burns, Kimberly Cinnamon, Rick Steger, Daniel Hoffman, Karen Bodden, Lynn Steger, Kevin Knoll

Guests: Mary Jo Meyers (Human Concerns), Terry Bauer (St. Andrew's Bldgs./Grounds)

Absent: John Schuller

Review/approval:

1. September Pastoral Council Minutes: A Motion to approve the September 26, 2023, Minutes was made by Karen Bodden; second by Michele Burns. There being no objection, the Motion was passed and Minutes approved.

Open Forum: None

Committee Updates: Comments and Questions

• St. Mary's Advisory School Commission: (Including School Expansion Update): Katie Feucht notes that their group only meets four times per year, however, she has the following updates:

Saint Mary's advisory school commission did not meet in the month of October.

Update from Mary Yauck. We have hired someone for childcare. She will be starting on the 25th of October. Please pray that she is a good fit and works out. All Saints cemetery is up and looks fabulous.

Update for the school expansion. We are still in the process of talking with potential donors. Most of the big foundations and companies have board meetings once a month so we had to be put on their agendas and need to wait until after they meet to talk further about their interests. We did have one of the companies express their interest because of the fact that we would be adding to our childcare. They felt that it would help the child care crisis that their employees are faced with.

Update for the Feast of Saint Mary on December 3rd. The Committee met on October 18th. They will need four volunteers to carry the Statue of Mary – Randy Clark, Nancy Bogenschneider, and Kimberly Cinnamon have volunteered. Set up will be on Saturday, December 2nd at 8:30 AM. There will be 31 tables set up for 240 people. The religious education students, and the St. Mary's school students will help with decorations. Leroy Meats will be supplying us with a buffet style meal, which was approved by the Committee. Thank you to Jeff Bauer for his help in coordinating the options available from Leroy Meats. Planning is going smoothly.

Our next meeting is Friday, November 17th at 6 PM.

- Christian Formation/Education: Joan Wiese has submitted the following Minutes:

Per Nicole, classes are going well. Jessica Janssen is once again the Second Grade Sacraments Coordinator. She has held the first parent meeting. Jessica provided Spanish books for the students and their parents for whom Spanish is their first language. Reconciliation Night is something new Nicole is implementing for all students, on a rotational basis. The first evening went well. While some students were in Confession, other students were having fellowship and craft projects in the hall at St. Andrew. Nicole reports that she received positive feedback from families and Catechists.

Servant's Heart Hours is also something new this year for middle and high school students. Some students are earning their hours helping in CCD classes of younger grades. This is beneficial to both the older students as well as the younger students and Catechists.

Dave VanKrey is once again working with the Confirmation Candidates this year. He is currently busy planning the Confirmation Retreat, with support from Nicole.

Fr. Ed has spoken with Nicole and she invited him to come and meet students prior to his official start date. First Reconciliation for second grade students will take place a few days after Fr. Ed starts his Pastoral role with us, so meeting those children in advance will benefit them as well as Fr. Ed.

Upcoming events:

- *Nicole and a few Catechists to attend a CORE program at Sacred Heart
- *Sponsor meeting for Confirmation Candidates
- *All Saints Mass, with some students participating in Mass.

Katie Feucht notes her concern that the Feast of St. Mary was not on the Religious Ed Calendar.

Karen Bodden asks if any St. Theresa students are part of the program. Joan Wiese states that she is unsure, but she does know that there are no teachers from St. Theresa's Parish.

There is a discussion regarding Religious Ed. Katie Feucht states that there were no mailings or emails sent out to sign up for Religious Ed. Fr. Joe states that he told Nicole Glogovsky to reach out in any way possible. All the people in the parish need to be pro-active. Joan Wiese believes that they will need to call a Committee meeting regarding the Religious Ed program. Randy Clark will put this issue on the agenda in February. He will also reach out to Nicole, as will Joan, concerning attending that meeting.

- Young Adult: Randy Clark advises that Matthew Schellinger has resigned from the Parish Council due to the fact that he has moved to Grafton; it is not feasible for him to continue. Clark has asked Schellinger for any information that he has for this Group but he has not heard back. We will delay this committee until Fr. Ed is in place.

- Spiritual Life & Worship: Randy Clark states that he has not heard from John Schuller. Fr. Joe notes that the future Mass times and Mass planning will be left up to Fr. Ed. At this time, Fr. Joe will be having the following Masses:

11/1/23 - All Saint's Day - 8:00 a.m. at St. Theresa and 6:00 p.m. at St. Mary; Religious Ed Students are expected to attend

11/2/23 - Mass of Remembrance - 6:30 p.m. at St. Andrew (No morning Mass at St. Andrew)

11/9/23 – Adoration - 6:30 p.m. at St. Andrew with a 6:00 p.m. Rosary; Pope Francis is requesting a day of Adoration and a suggestion for fasting and prayer
11/10/23 – 11/11/23 – Confirmation Retreat; Retreat Mass at 6:00 p.m. at St. Andrew
11/23/23 – Thanksgiving Vigil Mass at 6:30 at St. Andrew

These special Mass dates will be the end for Fr. Joe and Fr. Ed will need to set the future schedule. Christmas is going to be complicated because Christmas is on Monday.

• Human Concerns: Mary Jo Meyers reviews the following Human Concerns Minutes that she provided:

Human Concerns meeting minutes from 10-20-23

1. Attendees included Mary Jo Myers, Carol Smith and Maria Madden.
2. Mary Jo went over the areas that Human Concerns has been involved with in the past.
3. Choose the areas to hold fund raising actions for:
 - a. November – Winter Outerwear Collection
 - i. Maria to look into Family Promise of Washington County in West Bend & Hope Services in Waukesha to see which one we will donate to.
 - ii. Maria to check with Mayville Savings Bank to see if we can add a drop off there.
 - iii. Carol to check with the Mayville Library to see if we can add a drop off there.
 - iv. Mary Jo to do write up for church bulletin.
 - b. February – Mental Health Services
 - i. Mary Jo to get information for the non-profit recently set up in Mayville to give proceeds to it
 - c. March – Collection of items for Pave
 - d. April – Big Brothers Big Sisters Drive
 - e. May – Food Pantry Drive
4. Discussed how to get more coverage through Social Media for the fund raising drives
 - a. Mary Jo to find contact to post on Church Facebook account
 - b. Maria to figure out how to post on the Mayville News Facebook account
5. Next meeting is scheduled for November 17th at 6:00 pm

Proposed Agenda:

1. Plan the pick-up & drop off for items collected for the winter outerwear collection
2. Plan how/when to hold a Fair Trade sale through the fairtradefederation.org site

There was additional discussion regarding Mental Health Services and who to contact with regard to getting such services. There was also discussion on the food pantry items being collected by the parishes and some confusion as to who was doing what. Fr. Joe suggested that he could make an announcement about getting one person from each parish on the Committee. Tami Vodak volunteers as the St. Theresa representative. Randy Clark will get a list of people from St. Andrew to Fr. Joe; these were individuals who were on the fence about joining Parish Council but may be willing to help with this Committee. Mary Jo Meyers will Chair this Committee.

• Finance Council (Including Buildings & Grounds):

o St. Mary's: Kimberly Cinnamon highlights portions of the following Minutes from their meeting:

St. Mary's Finance and Buildings/Grounds meeting minutes from 10-10-23

1. Attendees included Nancy, Kimberly, Rick, Mary Jo, Dave, and Eric
2. September minutes approved.
3. Through the first three months of 2023/24 the P&L is \$23K in the black after market increase adjustments. The balance sheet continues to be strong. Nancy and Kimberly continue to investigate options for investing Parish cash in CD's and not having all the cash at TSB Bank. They will ask Ziegler/Stifel to present what they can do for us. Edward Jones appears to have the best CD rates. The \$51K left over from the Faith in our Future campaign has been approved to be moved from the Archdiocese to St. Mary.
4. Projects that remain to be completed include the following:
 - a. Lighting for Church statues – Jeff. Will be a winter project.
 - b. Replace hot water heater in Church. Jeff
5. Cleaning and updates to rectory offices – Rick will investigate adding small water heater to both buildings. On hold.
6. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
7. Projects that will need to be considered in the future include
 - a. Refinishing or replacing church pews. Quote from Gunder to replace \$96K, refurbish \$66K or refurbish pews/replace kneelers \$78K. Included in capital campaign. Andy highly recommended that we keep the Church open if we go ahead with the project
 - b. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Two quotes with Skyline at \$13,800. Will put on hold pending facility expansion direction.
 - c. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
 - d. Keyless entry for school entrances – COMPLETED. Will address the Church next.
 - e. Father Joe would like to have a handicap ramp added to the Rectory – Jeff (on hold)
8. Deb will make sure the final bingo event is held on November 12th to pay out the progressive pot.
9. School/daycare expansion project – Rick has contacted the Bachhuber Foundation, MEC, Michel's Corporation and Metalcraft to determine financial feasibility to go ahead with the project. A high level document was given to them describing current state, future state, project scope and financing. Have not heard back from Metalcraft. MEC has declined support. The Bachhuber Foundation and Michel's Foundation will be discussing at their respective Board meetings before the end of the year.
10. Father Joe would like to have a security fence in the hallway when the gym is being used during school hours by outside groups (i.e. funeral lunch). Need to agree on a plan. Don't want to restrict egress in case of an emergency. Jeff and Rick
11. Father Joe would like to have more discussion on Church security during masses. (locking doors, security cameras, etc.) Jeff getting quotes for options on Church front doors.

12. We received an email asking for more support for outreach and evangelization before spending funds on pew restoration/kneeler replacement. We all would like to see Mass attendance go up considerably. We will be asking people to come back during the love one another campaign callings.

13. All window air conditioners were removed from the office and Rectory. Thanks Jim!

14. Next meeting is scheduled for November 14th at 6:30 pm at St. Andrew

Proposed Agenda:

1. Discuss cemetery project
2. Approve October minutes
3. Review financials, along with cash investment options
4. Review status of open projects
5. Facility planning for school/daycare/religious education/admin/parish center
6. Discuss interim facility plans for office staff
7. New business

o St. Andrew's: Daniel Hoffman states that they were not able to accomplish much at their meeting. They are waiting on a new sound system and the connection for internet. Terry Bauer joins this meeting and states that the goal to have this completed is Thanksgiving. Gavin Feucht from Waas Boring wants to meet at St. Andrew's Hall to determine what needs to be done. Waas Boring is donating their work. There needs to be a determination as to what cable to use (Katie Feucht provides samples). Jeff Bauer and Nathan Waas will assist in this project. Fr. Joe stresses the need for a strong Password for the sound system. Discussion held as to who will be in charge of the sound system information.

o St. Theresa's: Rick Steger states that he was the only person able to attend the meeting. He notes that the Trust fund is in good shape but he states that the Committee has to have a meeting. Michele Burns states that St. Theresa's Financial Statement Transmittal has been updated by Kelly at the Parish Office. Burns passes the Financial Statement around for review and states that if there are no objections, it will be posted.

• Stewardship: Karen Bodden states that she has posted a request for volunteers in the Bulletins, but she has not received any response. At this time she will just set a date for a meeting and pray that people will come. She indicates that she would like to orchestrate a time and talent effort in the parishes. Bodden would also like to find a place to meet. It is suggested that it would be possible to meet at St. Mary's in the side room. The church is open until 6:30 p.m. Randy Clark will also share his list with Bodden of St. Andrew's individuals who may want to volunteer.

• Scholarship: Tracy Nadolksi indicates that they have nothing yet for this coming year but they will need to start working on tweaking the Scholarship requirements. She states that they will need to get the information in the Bulletins and to the High School soon.

• Generations of Life: Joan Wiese states that they have provided a "Free Will" jar at activities because members of the committee have been buying the food, treats, etc. The Free Will jar has been a great success! Wiese adds that the seniors seem to love going on trips; they have added a Dells trip with Kim's Tours. The following are the October Minutes:

The Committee was disappointed in the attendance at the last two events, BINGO at St. Mary on Sept. 14 and the Oct. 8th – Dance/Potluck at St. Andrew. However, there are some events like the motor coach trip to the PAINE in Oshkosh, which is now sold out...so we remain hopeful and encouraged to continue with our events. At the Dance/Potluck held in LeRoy, we polled the group in attendance to see what events they would like us to work on next. Several people wanted a motor coach trip to the Dells for a Christmas program. We have worked on that, and a new trip offering is now available for our group.

Upcoming Events:

October 25 - Halloween BINGO - at St. Theresa 3-5 pm.

November 13 - Waas Family Garden, wreath making class...time to be finalized soon.

December 4 – Christmas Party at The Meeting Place, Mayville 1:30-3:30 pm.

December 5 – Christmas in the Dells – motor coach trip

We continue to receive amazing support in the form of donations at each event.

- Emergency Response: Randy Clark states he thought Emergency Response could be combined with Human Concerns, but he has received some push back on this, so this will be discussed under Old Business.

OLD BUSINESS:

1. Human Concerns Committee: This was discussed earlier under Committee Reports.

2. Update on St. Mary's Feast Day – December 3: Clark notes this was already covered in the St. Mary's Advisory School Commission portion by Katie Feucht.

3. Update on Parish Directory: Tami Vodak states that they have received and distributed many of the directories and they will continue to do so. Extra directories will be taken to the Parish Office for sale and/or for new members. Tami indicates that she has received the APP information from Universal Church Directories and will hang on to it but does not recommend that it be used; but she will keep the information in the event it is needed.

4. Young Adult Group: Randy Clark indicates that since Matthew Schellinger has resigned, this item will be tabled for future discussion once Fr. Ed is in place.

5. Emergency Response Group: Randy Clark thought that this Group could be rolled into Human Concerns but may consider including it into the Spiritual Life & Worship Group. There is a discussion that the ushers will need training for emergency responses; a larger meeting will be needed for that. Tami Vodak comments that at St. Theresa's, she is concerned that many of the ushers are older. Fr. Joe states that all parishes need to have younger ushers. Jeff Bauer states that he is willing to help out and had previously contacted Sheriff Dale Schmidt about training. Fr. Joe suggests that the Church doors be locked ten minutes into the Mass; he states that we need to be proactive. Randy Clark suggests that a Chair be appointed to help orchestrate annual reviews and that an Emergency Response Group be formed. The following individuals from each Parish have offered to be the representatives: Kevin Knoll, St. Mary's; Rick Steger, St. Theresa's; and Jeff Bauer, St. Andrew's. Fr. Joe decides that starting the second week of November, the Church doors

at each Parish will be locked ten minutes after Mass starts. Fr. Joe will need to announce and explain this at this week's Masses. Fr. Ed will need to be made aware of this too.

• Archdiocese Love One Another Campaign Update: Fr. Joe comments "so far so good." He notes it appears that the biggest frustrations have been making calls to individuals during this silent phase. On the weekend of November 11th and 12th the public campaign will begin and the congregations will be informed about the Campaign. Katie Feucht states that the Campaign is being discussed by people who know about it, but not everyone is part of the "silent phase" so it is confusing, therefore she would like to have a school family meeting in order to explain the Campaign.

NEW BUSINESS:

1. Mission Statement and Pastoral Council goals: Randy Clark proposes that the Mission Statement and Pastoral Council Goals remain the same for now and that they be reviewed again once Fr. Ed has been on board for a while. There are no objections to this proposal by the Council.

2. Meeting dates: Randy Clark apologizes for errors made on the previously submitted Meeting Calendar; specifically the November 7, 2023, and May 7, 2024 Committee/Finance Council meetings and the May 21, 2024 Pastoral Council meeting. The correct schedule should be as follows:

- a. Second Tuesday of month for Finance Committees – November, 2023, Finance Committee meeting should have been Nov. 14th instead of Nov. 7th; the Trustees are okay to have their meetings on the 14th.
- b. Fourth Tuesday of the month for Pastoral Council - The May, 2024, meetings were one week off. The meetings should be May 14th for Committee/Finance; and May 28th for Pastoral Council.

Randy Clark asks if there are any objections to change the calendar; there are no objections.

Announcements: Fr. Joe announces that this will be his last Parish Council meeting. He states what a beautiful experience it has been being Pastor of the three parishes; he notes that he has learned a lot. This was his ninth parish assignment. He asks that we continue the Faith. He states his biggest challenge has been how to get all the people back to church. Fr. Joe thanks the Council for the love and support he has received.

Prayer assignment for Next meeting: Jeff Bauer

Adjournment: Motion by Tracy Nadolski to adjourn the meeting; second by Nancy Bogenscheider. There being no objections, the Motion is passed and the meeting is adjourned.

Closing Prayer: Father Dominic

Next regularly scheduled meeting: November 28, 2023 – 6:00 p.m. at St. Andrew's Hall

Minutes respectfully submitted by Lynn M. Steger