

ST. MARY'S FINANCE/BUILDINGS & GROUNDS

St. Mary's Finance and Buildings/Grounds meeting minutes from 8-26-25

1. Attendees included Nancy, Eric, Rick, and Mary Jo
2. June minutes approved.
3. Kathy Metke continues to have trouble getting quotes back on the cemetery proposals.
4. Tracy provided copies of the final year end numbers for the P&L and balance sheet. Financial reports for July are being processed through the outside accounting firm.
5. Projects that remain to be completed include the following:
 - a. Lighting for Church statues – Jeff. Will be a winter project.
 - b. Refurbish priests chair along with two matching chairs in Church. Jeff stated that they are in progress, but storm damage repair is taking priority.
 - c. Look into adding handicap ramp for Rectory/Parish office. ON HOLD
6. Projects that will need to be considered in the future include:
 - a. Refinishing or replacing church pews. Quote from Wood Renovators to refurbish pews/replace kneelers \$100,500. Will start September 22nd. Included in LOA capital campaign. Andy highly recommended that we keep the Church open if we go ahead with the project. Letter sent out to all parishioners. 150 chairs will be set up.
7. School/daycare expansion project – \$185K has been pledged through the Love One Another campaign for the expansion. These funds cannot be distributed until \$461K has been collected first. It appears we will get good support from St. Mary Lomira to expand to 6th grade using their school building. Rick and Mary will submit budgets and paperwork to the Archdiocese before November 1st for approval to go ahead with the plan.
8. Replace the front doors on the south side of church and upgrade the security camera system for \$35,000. This will come out of the LOA funds. Doors now installed, with some flooring and wood finish work needed. Jeff will contact security vender to set up a date. Looking at adding some cameras and updating system for school.
9. Investigate improving parking lot lighting along both stairs in Church parking lot. Jeff working on getting quotes, but currently working on getting railing repaired from storm.
10. Update Parish members on projects and spending. Letter sent out to all parish members.
11. The May 15th storm resulted in minor damage to the church. Soffit and fascia need to be replaced. The sacristy AC unit has been repaired. Railing in the north parking lot has to be replaced. Two trees had to be cut down along with the arborvitaes behind the bell tower. Roots from the arborvitaes need to be removed so that new items can be planted. Jeff will consult with Hometown Glass on how best to seal up the stained-glass windows that were leaking from the storm.

12. A financial audit was conducted by the Archdioceses on January 30th. We have 26 discrepancies. Tracy will be working to get them closed out.

Next meeting is scheduled for September 23rd at 5:00 pm at St. Andrew.

Proposed Agenda:

1. Approve August minutes
2. Cemetery proposals (If Kathy has quotes back)
3. Review financials
4. Review status of open projects
5. Facility planning for school/daycare/religious education/admin/parish center
6. New business