

ST. MARY'S FINANCE/BUILDINGS & GROUNDS

St. Mary's Finance and Buildings/Grounds meeting minutes from 11-14-23

1. Attendees included Nancy, Kimberly, Rick, Mary Jo, Dave, and Eric
2. October minutes approved.
3. Through the first four months of 2023/24 the P&L is \$9K in the red after market loss adjustments. Rick will review all expenses against budget to make sure there are no surprises. The balance sheet continues to be strong. Nancy and Kimberly continue to investigate options for investing Parish cash in CD's and not having all the cash at TSB Bank. \$200K will be put in a CD with Edward Jones in Mayville. They will ask Ziegler/Stifel to present what they can do for us. Edward Jones appears to have the best CD rates. The \$51K left over from the Faith in our Future campaign has been approved to be moved from the Archdiocese to St. Mary.
4. Projects that remain to be completed include the following:
 - a. Lighting for Church statues – Jeff. Will be a winter project.
 - b. Replace hot water heater in Church. Jeff
5. Cleaning and updates to rectory offices – Rick will investigate adding small water heater to both buildings. On hold.
6. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
7. Projects that will need to be considered in the future include
 - a. Refinishing or replacing church pews. Quote from Gunder to replace \$96K, refurbish \$66K or refurbish pews/replace kneelers \$78K. Included in LOA capital campaign. Andy highly recommended that we keep the Church open if we go ahead with the project
 - b. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Two quotes with Skyline at \$13,800. Will put on hold pending facility expansion direction.
 - c. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
 - d. Father Joe would like to have a handicap ramp added to the Rectory – Jeff (on hold)
8. Last bingo was held on November 12th, with people being turned away due to a great turnout. Thanks to Deb Helmbrecht and her team for hosting one last time.
9. School/daycare expansion project – Rick has contacted the Bachhuber Foundation, MEC, Michel's Corporation and Metalcraft to determine financial feasibility to go ahead with the project. A high level document was given to them describing current state, future state, project scope and financing. Have not heard back from Metalcraft. MEC has declined support. The Bachhuber Foundation and Michel's Foundation will be discussing at their respective Board meetings before the end of the year.

10. Father Joe would like to have a security fence in the hallway when the gym is being used during school hours by outside groups (i.e. funeral lunch). Need to agree on a plan. Don't want to restrict egress in case of an emergency. Jeff and Rick
11. Father Joe would like to have more discussion on Church security during masses. (locking doors, security cameras, etc.) Jeff getting quotes for options on Church front doors, which is included as a LOA project.
12. We received an email asking for more support for outreach and evangelization before spending funds on pew restoration/kneeler replacement. We all would like to see Mass attendance go up considerably. We will be asking people to come back during the love one another campaign phone calls.
13. New business items included the following:
 - a. Paul wants to increase lawn care from \$350 to \$450 per cutting. Rick will get more quotes.
 - b. Committee approved the purchase of a new copier for the office. Old copier almost 12 years old, with spare parts no longer available.
 - c. Long term disability will be available as of July 1st for the 4 full time employees that take health care insurance. Cost will be approx. \$9 per month for all 4.
14. Next meeting is scheduled for January 9th at 6:30 pm at St. Mary.

Proposed Agenda:

1. Discuss cemetery project
2. Approve November minutes
3. Review financials, along with cash investment options
4. Review status of open projects
5. Facility planning for school/daycare/religious education/admin/parish center
6. Discuss interim facility plans for office staff
7. New business