

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Minutes
February 27, 2024, 6:00 PM at St. Theresa Hall**

Opening Prayer: Father Ed

Attendance: Randy Clark, Nancy Bogenschneider, John Schuller, Katie Feucht, Joan Wiese, Nathan Waas, Jeff Bauer, Tami Vodak, Kimberly Cinnamon, Rick Steger, Daniel Hoffman, Karen Bodden, Lynn Steger, Kevin Knoll, Mary Jo Myers, Father Kornath

Guests: Jo An M. Wolter, Nicole Glogovsky, Terri Herrick and David Van Krey

Absent: Michele Burns and Tracy Nadolski

Review/approval:

1. January Pastoral Council minutes: A Motion to approve the January 23, 2024, Minutes was made by Karen Bodden; second by Joan Wiese. There being no objection, the Motion was carried and the Minutes approved.

Open Forum: Jo An Wolter addresses the council regarding the reorganization of parishes in Dodge County and her opinions regarding same.

Committee Updates: Comments and Questions

- St. Mary's Advisory School Commission: (incl. school exp. Update) - Katie Feucht summarizes the Minutes she submitted by advising there is a need for teachers, two people to fill the school cook position, and part-time office help. Feucht also highlights the upcoming Fundraisers. Mary Jo Meyers noted with regard to the June Rummage Sale that it is hard for individuals that work to get there during the time frames scheduled.

The following are the Minutes from the 2/13/2024 St. Mary Catholic School Advisory Committee/ Home & School Committee Meeting:

Members in attendance: Katie Feucht, Danielle Wiedmeyer, Mary Yauck, Amanda Schuller, Danielle Clark, Denise Anderson, Ashley Frank, Dalia Rangel, Sarah Frings-Netys, Esbeydi Mendoza

Call to order: 5:00 pm

Prayer: led by Katie Feucht

Review/Approve Mission Statement: read by Katie Feucht

- Revised Mission Statement approved.
- Revised Mission Statement reads as follows:
 - o St. Mary School is rooted in Catholic values and academic excellence. We are committed to providing an environment rich in diversity, inclusion and belonging where children of God learn, love and live the faith.

Open Floor/Guests/New Business

- Introductions of members present.

- o Introduction of any new members present
 - Welcome to Sarah Frings-Netys and Esbeydi Mendoz, who joined us for the first time tonight.
- Upcoming early release/days off
 - o Monday, March 25 – 29, 2024 – Spring Break
 - o Monday, April 1 – No School – Teacher In-service
- Vision Screening
 - o Mayville Vision will be here on Wednesday, Feb. 21 to do basic vision screenings on all 4K – 3 rd grade students.
 - o Flyers regarding screenings will go home in Feb. 16 Family Folders.
- Childcare scheduling issues
 - o Mrs. Yauck spoke on this topic
 - Families are too often making last-minute changes to schedules, which causes conflict with childcare staff scheduling.
 - We are at capacity for children and cannot take any new children at this time.
 - We will not be allowing this as much going forward. Situations do arise, but in general we will have to stick to monthly planners. If your child is scheduled and not present in childcare, and no call is made, you will be charged for full time scheduled.
 - We are doing what we can to avoid having to go to a full/half-day rate.
- Thanksgiving/VIP Day
 - o 2024-2025 VIP Day will return to a morning event, with max of 4 guests. Lunch will not be offered for this event.
 - o Thanksgiving Feast will not be held on the same day as VIP Day in the future.
- Dock Spiders family day
 - o Family Day has been reserved with ballpark for Sunday, June 23rd
 - Danielle W. will prepare info for families to sign up
 - Per suggestions made after last year:
 - We will have a sign or banner out for our families to easily find our group.
 - We will have a community-building activity to get families to meet and interact with other families that they may not know yet.
 - We will include information about the free slide in informational flyer
- Hot lunch program
 - o Food waste – Danielle Clark helps with lunch during the week and cooks on Fridays. She spoke of how much waste we have after meals. When doing the shopping lists we need to plan for actual meals and not plan for extras.
 - o Portions – children will be served one portion and may only get seconds if there is food left over. Sandwiches, burgers, hot dogs, etc. will be served in ½ portions to begin with. Children may get second half if still hungry when plate is empty.
 - o Desserts will not be served on Fridays during Lent.
 - o Dessert will occasionally consist of fresh fruit, yogurt or another non-sweet treat. It was agreed upon that dessert does not need to be served every day.
 - o These changes will be discussed with the students as a group. We will let them know that we as a school are making healthier choices.
- Parent Meeting 2024-2025
 - o Have H&S Committee info over near food so it is more visible to families. Include description of duties on sign-up sheets
 - o Committee members will be available for questions
 - o Specify how many people are needed for each committee at sign-up
 - o Committee members to speak about committees

- o We will have a Spanish version of agenda available.
- o Danielle W. will create a slideshow for agenda – will be 2-sided to include English and Spanish
- 2024-2025 School Year Calendar
 - o Last day will be after Memorial Day – due to # of days required by Archdiocese
- Parent Handbook
 - o Will go through parent handbook for 2024-2025 to make sure all info about policies and procedures are updated

Old Business

- Annual Fund update – Mary Yauck
 - o Donation amount update: \$11,850 as of 2.13.24
 - o Still have some issues with some parishioners and alumni not receiving mailings
 - o Blank mailings going out – sent back to school with no mailing address on them
 - Contact Frank regarding these issues
- Now Hiring
 - o Substitute teachers
 - Ads on Facebook and social media
 - One new applicant
 - o School Cook for 2024-2025 school year
 - Lisa will not be returning next year. Would prefer 2 people to share job.
 - Amanda Schuller will help with grocery pickup at Walmart for now. She will coordinate pickup dates/times with Lisa
 - o Part-Time office help for 2024-2025 school year
 - Looking to have someone come in 1-2x per week to help with general office duties to help Mary and Danielle
 - Possibility of adding a small desk to office for workspace
 - Suggestion: Danielle work from home 1x per week so new staff can use her desk.
- School Advisory / Home & School meetings for 2023-2024 school year
 - o Dates for 2023-2024 meeting dates remaining:
 - Tuesday, 4/9
 - Additional meetings will be held as needed.
 - Some additional meetings may done by email communication
 - Suggested dates for 2024-2025 school year:
 - Tuesday, Sept. 10 • Tuesday, Nov. 12
 - Tuesday, Feb. 11 • Tuesday, Apr. 8
- 11.30.23 Blood Drive
 - o Good turnout. 30 donors/24 units collected.
- Christmas Parade followup
 - o Great family turnout this year! Lots of new families joined us!
 - o Christmas Parade Committee – need to have more people help with setup of float the night before the parade.
- Playground update
 - o Wooden structure was sold. Gazebo will be moved. A tree to be planted for Cindy Torn and a flowering bush for Julie Spittel.
- New Committee Suggestion: Christmas Cheer Committee
 - o Members would be responsible for decorating school, office and outside school
 - o Several members at meeting were interested in this committee
- School Pictures

o We will be using a new company for school photos for the 2024-2025 school year. Lifetouch pricing structure was very high. We will use School and Sport Pics, recommended by St. John's School.

Fundraisers

- Money collected from aluminum cans will be brought in soon.
- Scheduled Fundraisers for 2023-2024
 - o Tuesday, Feb 4: Eating for Education at Jug's Hitching Post.
 - This event was a great success. Over \$1500 collected from raffle ticket sales. Waiting for donation from Jug's Hitching Post.
 - Mgr. from Hillcrest Inn attended event and contacted us – they would like to host a fundraiser for us as well. We would like to do this in the summer to space out events.
 - o Saturday, March 9: Cribbage Tournament.
 - Flyers, sponsor letters, team registration forms all sent out, advertised on social media
 - Some sponsorships in already, teams as well
 - Food will be ordered through The Meating Place
 - o Thursday, May 9: Eating for Education at Don Ramon. Gift card packages will be raffled.
 - o June 2024: Rummage Sale. Dates Wednesday, June 12 – Saturday, June 15. Doors will close at Noon on Saturday.
 - Dropoff dates will be: (Times: Noon – 4pm each day)
 - Tuesday, May 21 • Thursday, May 23
 - Tuesday, May 28 • Wednesday, May 29
- Request to purchase cash drawers for fundraisers approved.

Pastor Report: None

Principals Report: None

Next Meeting: Tuesday, April 9, 2024 at 5:00 pm

Closing Prayer: led by Katie Feucht

Meeting was adjourned at 6:29pm

With regard to the School Expansion, Katie Feucht states there was a meeting on January 30, 2024. She notes that they have received roughly 50% of the needed funds. She also states that fundraising is going to be cut off and they cannot fundraise for five years. They are looking into a Grant through the Archdiocese. They also discussed reorganization ideas, such as re-naming the school to make it more welcoming. There will be an additional 12 children next year. Randy Clark stated that at the Dodge East meeting they seemed pleasantly surprised at the number of children at the school. Clark notes that they will need clarity for future fundraising.

- Christian Formation/Education: – Joan Wiese submitted the following Minutes:

February Christian Formation/Education Committee: DRE, Nicole Glogovsky, Fr. Ed, Vicky Hartwig, Debbie Krapfl, and Joan Wiese

Christian Formation classes continue to go very well.

The Mardi Gras Party for grades K5-7th went very well. The goal was to prepare students for Lent. Activities offered were: Mardi Gras masks, Cross key chains/jewelry, Easter Story, Life of Jesus Cross, Prayer Letters, Lent Promises to Jesus, Tattoos and Mardi Gras pancakes for snack. Fr. Ed joined in and I'm told he received his very own dinosaur tattoo. The kids

enjoy having Father participate in the activities as well as classes. Catechists and students from grades 8-11 participated and helped the younger students.

The Ash Wednesday Mass was a mandatory attendance Mass. Students helped with Mass, sang in the choir, ushered, served mass, were greeters and brought up the Offertory Gifts. 89% of students were in attendance.

The First Eucharist students are preparing for their First Holy Communion. Jessie Janssen, Sacramental Coordinator and Andrea Merkes, Grade 2 Catechist are doing an amazing job of preparing all of our students.

Confirmation students are preparing for their Confirmation Interviews, to be held Feb. 28. Dave VanKrey, the Confirmation Coordinator, DRE-Nicole and sponsors are working to prepare students for the Sacrament of Confirmation as well as keeping the Confirmands stay engaged and enthusiastic about their faith journey.

DRE-Nicole is starting to prepare for Christian Formation/Religious Education Registration for 2024- 2025. The first information will be sent to parents in April. A "Religion Bee" is something DRE Nicole is looking into for next year, as are other parishes in our District. Also being investigated are potential speakers for the upper grades for the 2024-2025 class year.

The Christian Formation/Religious Education Committee is still in search of a member of St. Theresa Parish to be a member of the Committee.

- Young Adult: (On hold for now)
- Spiritual Life & Worship: – John Schuller indicates that he was unable to attend but that he received notes from Evie Mather and Debbie Wondra. He notes that on Palm Sunday there will be no outside procession. Holy Thursday will be at St. Andrew's. Good Friday needs to be finalized. Holy Saturday's Easter Vigil will be at St. Mary's and representatives from St. Theresa's and St. Andrew's will take their respective Easter Candles with them after Mass. Easter Sunday will have the sprinkling rite.
- Human Concerns: – Mary Jo Meyers submitted the following Minutes:

Human Concerns meeting minutes from 02-15-24

1. Attendees included Donna Drake, Mary Jo Myers, Carol Smith and Tami Vodak.
2. We will be holding a Food Pantry Collection for the month of March for the Mayville and Lomira Food Pantries.
 - a. Tami called the Lomira Food Pantry to find out their needs and they told her that they really are most in need of cash donations as they use that for food vouchers for Piggly Wiggly for items such as milk, and eggs (perishable food items).
 - b. We also decided due to cash donations being needed that we would print up envelopes for them and put them in the pews at all three churches.
 - c. We will put bins in just the three churches and possibly the school, with a flyer on them stating the main items, including toiletries.
 - d. We will reach out to Vicky Hartwig to post it on the St Andrews Facebook page and see if Danielle can put it on the school one.

3. Donna Drake informed us that the toiletry items that are dropped off at the side entrance at St. Mary's church use to be managed by Willie Heideman but they are no longer able to take care of getting them to the Food Pantry, so Donna has volunteered to watch over the basket and drop them off at various non-profit places when the basket is full.

4. Carol updated us on the Fair Trade initiative for next fall. There is a Fair Trade store in Peebles and they did offer to give back to the parishes 15-20% of their proceeds if we wanted to advertise to go to their store & purchase items prior to Christmas. Carol will also see if there is a way to create an online order to have a code where anyone in the parish would like to order and then we could potentially do a bulk shipment.

a. Carol also informed us that the Fair Trade is now trying to raise money for human trafficking and child labor. This would be a great cause if we could figure out a plan to help with it.

5. Next meeting is scheduled for April 4th at 6:00 pm at the Donna Drake's home.

a. We will sort through the Food Pantry donations and divide them up between the two Food Pantries for drop off.

• Finance Council: (Including Buildings & Grounds)

o St. Mary's: Nancy Bogenschneider submitted the following Minutes:

St. Mary's Finance and Buildings/Grounds meeting minutes from 02-13-24

1. Attendees included Nancy, Kimberly, Mary Jo, Jeff, and Eric

2. November minutes approved.

3. Reviewed January Financials.

4. Completed projects this past month

a. Jeff replaced hot water heater in church

b. Cleaning & updates to rectory offices are completed and Tamela thought her & Kelly would move into the building in early March.

5. On going Projects

a. Jeff has re-wired everything in the school for the new phone system to be installed. We are switching from Genies to Atlas. Jeff stated we should have a return on our investment in 10 months with the monthly fees going down.

6. Projects that remain to be completed include the following:

a. Lighting for Church statues – Jeff. Will be a winter project.

b. Installing a small water heater in the rectory building. Jeff stated he & Jim will have this completed before Tamela and Kelly move in.

c. Jeff stated he will be installing a dead bolt lock on the closet door in Kelly's office so she is able to lock up the checks.

d. Purchase of new copier for the office.

e. Rick was looking into a new desk for Father.

7. Projects that will need to be considered in the future include

a. Refinishing or replacing church pews. Quote from Gunder to replace \$96K, refurbish \$66K or refurbish pews/replace kneelers \$78K. Included in LOA capital campaign.

b. Jeff looking into refurbishing Father Ed's chair on the Alter.

c. Jeff checked with Father Ed to see if he would be okay to have Jeff take both of the other chairs that match the priest chair and maybe down size them a bit to allow for the readers at Mass to sit up on the alter also. This would be a bit safer than walking up and

down the steps multiple times during mass. Father Ed agreed so Jeff has added another item to his "To Do" list. He said he'd start the project in spring.

8. Security fence in the hallway when the gym is being used during school hours by outside groups (i.e. funeral lunch). Need to agree on a plan. Don't want to restrict egress in case of an emergency. Jeff stated the school does have an expandable gate somewhere. He said he'd look around for it.

9. Church Security – Jeff stated that he has added to the schedule to lock the side door 10 minutes after mass starts for all the regular scheduled masses. We will have to coordinate with the ushers on locking the front doors.

10. Next meeting is scheduled for March 12th at 6:30 pm at St. Andrew's.

o St. Andrew's: Daniel Hoffman states they have received a quote for the concrete work that they are planning to do. He presents a Proxy for the signatures of Randy Clark and Fr. Ed. They are happy to be making progress on this project.

o St. Theresa's: Rick Steger advises that Mark Walcheske states that the Church's steeple needs some repair. The school building's heating also needs to be looked at. Nothing further has been discussed with the Lomira School Dist. regarding a daycare. Tami Vodak notes that they have talked with Mark Walcheske and another meeting will be scheduled.

• Stewardship: Karen Bodden states she has nothing to report but she is not giving up. She notes that she may be visiting all the parishes at some point. Bodden notes that a recent Fellowship at St. Theresa's had 25-30 people attending.

• Scholarship: Tracy Nadolski is not able to attend this meeting. Karen Bodden questions what the Scholarship is. Randy Clark explains that money received from a family is put towards scholarships – one per parish. Students from each parish may apply for the Scholarship. This is a post high school scholarship.

• Generations of Life: Joan Wiese submits the following Minutes:

February "Generations of Life – Seniors Rooted in Christ" Committee Report

Our Feb. 4th, Parish Family Brunch Day was cancelled/post-poned, due to frozen water pipes and damage at The WISCO.

Feb. 12 - Valentine's Day Party at St. Theresa Hall was a success. We had 34 people in attendance, of which 18 participated in the painting project. The other attendees played cards or dice...or just enjoyed conversation. The chocolate fountain was a big hit....fun for everyone. Joel's Confections in Theresa donated wine for tasting as well as several boxes of chocolate for door prizes. Widmer's Cheese donated a large cheese tray for the event, as well as several large cheese boxes as door prizes. As for those door prizes....the cheese boxes were gone before the chocolates! I guess it makes sense.....WE DO LIVE IN WISCONSIN!

Feb. 29 - HoChunk BINGO and Casino Time. Through Kim's Tours, we're offering an opportunity for BINGO especially at HoChunk. This event is now SOLD OUT!

Upcoming Events:

March 11 – Senior Fair at St. Andrew Hall. This event will feature many local businesses who will help enrich the lives of our Seniors. 10 am to 1 pm, vendors from the fields of

medical, dietary, health, banking, safety (both police and fire/EMT), investments and more. This is another free event for our seniors to help enrich and inform them of services right in our area.

March 25 – BINGO at St. Mary Gymnasium. 1-3 pm

April 15 – Hawaiian Luau at The Meeting Place, Mayville 1:30 -3:30 pm

May 13 – BINGO at St. Theresa Hall 1-3 pm

Our committee has been pleased with the attendance, and was glad to see some new faces at the Valentine's event.

- Emergency Response: Jeff Bauer states that his goal was to contact Joe Meagher but they have not yet connected. Bauer sent the 2017 parish information to Meagher for his review. Bauer is hoping for thoughts on the next direction to take. Kevin Knoll made a copy of the procedures at St. Mary's and gave them to the Mayville Police Department. There will be a walk through of St. Mary's next week. Knoll also needs a list of the current ushers for training purposes.

OLD BUSINESS:

1. Dodge County Parish Planning Update

- a. Nancy Bogenschneider, Daniel Hoffman, Rick Steger

Nancy Bogenschneider advises that the first meeting for Parish Planning was held on February 8th. The majority of the meeting time was used for everyone to introduce themselves. The individuals attending were assigned to sub-committees. The next meeting is scheduled for March 14th. It has been determined that all the new Mass schedules will need to be set by June, 2024, because that is when Fr. Justin from Sacred Heart in Horicon is leaving.

An active discussion was held regarding the Parish Planning. There was a suggestion to invite Fr. Miniatt to the next Parish Council meeting.

2. Fun Night for all 3 parishes – Nathan Waas

- a. Present comments from previous volunteers
- b. If wanting to proceed, entertain motion for event

Nathan Waas states he has been busy assembling a fun team. They have not set a date for a Fun Night yet. Waas questions what the goals of the Fun Night should be; fun or fundraising? He states they would certainly welcome more volunteers. Would this be a good activity for next year's Confirmation students – possible service hours? They are looking at setting the Fun Night in September or October. As to location, it was suggested that St. Andrew's Hall would be the best location.

NEW BUSINESS :

1. Volunteers for Washing of Feet – Holy Thursday – Debbie Wondra coordinating

- a. Two volunteers needed from Council
- b. St. Andrew – 7 p.m.

Randy Clark indicates that there has been a request to have two individuals from the Parish Council participate in the Washing of Feet on Holy Thursday. Nancy Bogenschneider and Daniel Hoffman volunteer.

2. Communications for Religious education – Invite Nicole at that time – See discussion held under the Committee Update *Christian Formation/Education* reported earlier in these Minutes.

3. Cornerstone Award

- a. Announce award in March – place notification in Bulletin
- i. Who to coordinate?
- b. Provide names in March – CONFIDENTIAL
- c. Vote in Council in May
- d. Present in late summer / early Fall

Mary Jo Meyers explains the Cornerstone Award. Individuals from each parish are nominated for this award for things they have done over and above at their parish. Fr. Ed states that he will talk to Kelly and Tamela about putting the information in the bulletin. Randy Clark will contact Aaron Hartwig, website administrator, so that he can put the information on the website too. The Awards are given out during Mass at each Parish.

4. Pastoral Council and Trustee Nominations

- a. With reorganization, how to proceed?
- b. If all renew for now, no changes needed
- c. No Trustees up for term
- d. Members that have option to renew
- i. John Schuller
- ii. Jeff Bauer
- iii. Tami Vodak

Randy Clark advises that three people on the council are up for renewal. If they decide to renew, there will be no changes needed and considering the fact that by Advent of 2025, it is unknown what the Parish Councils will look like, he asks John Schuller, Jeff Bauer and Tami Vodak if they wish to renew their term on the Council. All three Council Members agree to renew their term. They are not trustees, so it is not required to hold full elections if the members agree to renew and there are no objections to their continuation on the council.

5. Parish Charities – from previous year’s agendas

- a. Discuss any charities/donations for the year
- b. St. Vincent de Paul Society?

Discussion held concerning what charities to donate to. Tami Vodak states that the Human Concerns Committee reached out to Dodge County and they have several suggestions that they will process for the next meeting. It was noted that in the past there were donations to three food pantries and an international organization. Other suggestions: John Schuller suggests a new mother’s group in Beaver Dam – he will get the name for the next meeting.

Randy Clark states that this item will be added to next month's Agenda and that all council members should bring a suggestion for a charity to the next meeting.

6. Father Kornath – Misc other new business: Fr. Ed advises that Blest Art will be visiting all the parishes the weekend of March 16th and 17th with art from the Holy Land. He explains the mission of Blest Art and states that purchases can be made after the Masses that weekend.

Next regularly scheduled meeting: March 26, 2024 – St. Andrew Hall. There is a discussion as to the next scheduled meeting on March 26th. This is during Holy Week and Easter Break. There was a suggestion to move the date one week earlier. Motion by Karen Bodden to change the date of the next Parish Council meeting to March 19, 2024; second by Kevin Knoll. There being no objections, the **Motion was carried to change the date of the next Parish Council meeting to March 19, 2024.**

Announcements: Randy Clark questions David Van Krey to see if he has anything he wants to share. Van Krey states he is just attending to observe but adds that the Confirmation Class is going well.

Prayer assignment for Next meeting: Tracy Nadolski

Adjournment: A Motion to adjourn was made by Mary Jo Meyers; second by Tami Vodak. There being no objections, the Motion was carried and the meeting adjourned.

Closing Prayer: Karen Bodden

Respectfully submitted by Lynn Steger