

ST. MARY'S FINANCE/BUILDINGS & GROUNDS

St. Mary's Finance and Buildings/Grounds meeting minutes from 10-10-23

1. Attendees included Nancy, Kimberly, Rick, Mary Jo, Dave, and Eric
2. September minutes approved.
3. Through the first three months of 2023/24 the P&L is \$23K in the black after market increase adjustments. The balance sheet continues to be strong. Nancy and Kimberly continue to investigate options for investing Parish cash in CD's and not having all the cash at TSB Bank. They will ask Ziegler/Stifel to present what they can do for us. Edward Jones appears to have the best CD rates. The \$51K left over from the Faith in our Future campaign has been approved to be moved from the Archdiocese to St. Mary.
4. Projects that remain to be completed include the following:
 - a. Lighting for Church statues – Jeff. Will be a winter project.
 - b. Replace hot water heater in Church. Jeff
5. Cleaning and updates to rectory offices – Rick will investigate adding small water heater to both buildings. On hold.
6. Mary Jo recommended that at a minimum, the office bathroom be repaired and painted. (On hold pending consolidation decision) Dave and Rick
7. Projects that will need to be considered in the future include
 - a. Refinishing or replacing church pews. Quote from Gunder to replace \$96K, refurbish \$66K or refurbish pews/replace kneelers \$78K. Included in capital campaign. Andy highly recommended that we keep the Church open if we go ahead with the project
 - b. Repair/replace office roof due to wind damage. Jeff replaced shingles, but noted roof was in poor shape. Two quotes with Skyline at \$13,800. Will put on hold pending facility expansion direction.
 - c. New chair and table for Fr. Joe in Church – Jeff looking into refurbishing
 - d. Keyless entry for school entrances – COMPLETED. Will address the Church next.
 - e. Father Joe would like to have a handicap ramp added to the Rectory – Jeff (on hold)
8. Deb will make sure the final bingo event is held on November 12th to pay out the progressive pot.
9. School/daycare expansion project – Rick has contacted the Bachhuber Foundation, MEC, Michel's Corporation and Metalcraft to determine financial feasibility to go ahead with the project. A high level document was given to them describing current state, future state, project scope and financing. Have not heard back from Metalcraft. MEC has declined support. The Bachhuber Foundation and Michel's Foundation will be discussing at their respective Board meetings before the end of the year.

10. Father Joe would like to have a security fence in the hallway when the gym is being used during school hours by outside groups (i.e. funeral lunch). Need to agree on a plan. Don't want to restrict egress in case of an emergency. Jeff and Rick
11. Father Joe would like to have more discussion on Church security during masses. (locking doors, security cameras, etc.) Jeff getting quotes for options on Church front doors.
12. We received an email asking for more support for outreach and evangelization before spending funds on pew restoration/kneeler replacement. We all would like to see Mass attendance go up considerably. We will be asking people to come back during the love one another campaign callings.
13. All window air conditioners were removed from the office and Rectory. Thanks Jim!
14. Next meeting is scheduled for November 14th at 6:30 pm at St. Andrew

Proposed Agenda:

1. Discuss cemetery project
2. Approve October minutes
3. Review financials, along with cash investment options
4. Review status of open projects
5. Facility planning for school/daycare/religious education/admin/parish center
6. Discuss interim facility plans for office staff
7. New business