

# ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

February 13, 2024

Location: St. Theresa's School

**Present:** Fr Ed Kornath, Judy Bauer, Terry Bauer, Greg Hartwig, Dan Hoffman, Debbie Krapfl, Steve Nadolski, Tracy Nadolski, Roseann Schraufnagel, Sue Weinberger

- Financial information – The financial statements through 12/31/23 were reviewed.
- Tracy was going to check into what goes into the stole/stipend expense account. She also explained that the scholarship program applications are available in the parish office. The application form will be put on the website. Recipients are chosen by a committee made up of members from each parish.

## **Pending or Completed Items since last meeting:**

1. Completed –Greg H has caulked the parish hall gutter in front but the rear one still has water in it so will be done at a later date.
2. Completed: Both freezers were removed on December 2nd.
3. Pending - Terry is coordinating the installation of the new sound system for church. Daniel is continuing to trouble shoot with Paul. Electrical work needs to be completed.
4. Pending - The wall in the East vestibule is showing some bubbling. Debbie has contacted Kyle from Cornerstone Restoration. They did the initial repairs a few years ago and will review the situation.
5. Pending – Concrete work update:
  - K&D – quote of \$67,400 was approved by the committee. A proxy for the Archdiocese has been prepared and Tracy will present at the Pastoral Council meeting on February 27<sup>th</sup>. The proxy needs the signatures of St. Andrew's trustees, the Pastoral Council President and Fr. Ed. It will then be emailed to the Archdiocesan office for approval.
  - Greg will work with K&D on timing.
6. Completed – the parking lot light at the end of the sidewalk directly in front of the rectory is working. The switch is located in the closet in the priest's sacristy.

## **New Business:**

1. Debbie will purchase a cellular phone for the rectory with TracFone has the service provider. The phone has minimal use and the monthly cost was too high.
2. Rectory updates:
  - a. Bathrooms – this will be the first project. Two of the four bathrooms' tubs/showers are unusable at this time due to crumbling tile.
  - b. Terry will purchase two lamps for the living room since the two currently there are fire hazards.
  - c. Per Fr. Ed's request, Tracy will purchase a rug for the hallway.
3. Completed - The facility usage agreement has been updated and is available on the website.
4. Completed - Dumpster renewal agreement was signed by the trustees.
5. Greg H will check into the light that is not working in the hall above the stainless steel sink.
6. Daniel is attending the Dodge County redistricting meetings as St. Andrew's representative. Fr. Justin (Horicon) will be reassigned in June so Fr. Miniatt (Lomira & Sons of Zebedee) and Fr. Ed will begin serving Sacred Heart Horicon along with their current parishes.
7. This year is St. Andrew's 175<sup>th</sup> anniversary. Terry and Tracy will look for volunteers to coordinate a celebration.

### **Five Year Plan:**

1. Concrete work - front, East side , sidewalk on the south side of the church, steps from both the priest's sacristy and the server's side, look at ramp, concrete slab at the back.
2. Rectory updates – flooring, furniture, window coverings, plumbing.
3. Electrical updates in church.
4. Ramp repairs– Greg H reported that we will need a separate company that specializes in ramps.
5. Church & parish hall signage
6. St. Mary school support

### **Upcoming Projects**

- ✓ 2024 project: Cornerstone – Greg H will have K&D do this when they are going the concrete.
- ✓ Spring 2024 project: Landscape around the Sacred Heart statue.
- ✓ Spring 2024: Cleaning of cemetery angels & grotto – Roseann has the solution and will test it in the Spring.

Next committee meeting night is **Tuesday, March 12, 2024, at St. Andrew's Hall at 6:30 pm.**

Minutes by: Sue Weinberger